

Head Start Services in Northern San Diego County, California  
Grant announcement: HHS-2009-ACF-OHS-CH-R09-7002

---

---

The following questions have been received as of March 26, 2009. The answers have been provided by the Office of Head Start.

---

---

Question: Do the applicant's proposed program sites need to be physically located in cities listed in the announcement (Borrego Springs, Carlsbad, Encinitas, Encinitas, Escondido, Poway, Ramona and Solana Beach) or can they be located in a specified radius but serve residents of those cities?

Response:

*The Office of Head Start awards grants based on specified service areas. The service area is defined as Borrego Springs, Carlsbad, Encinitas, Encinitas, Escondido, Poway, Ramona and Solana Beach. The applicant's proposal should demonstrate that children and families will be served in the community based on the demonstrated need.*

Question: I am asking for clarification on the timing of the award. It appears that the Award would be completed after the beginning of the 2009-10 school year. Would the new Grantee services begin in January 2010 or July 2010?

Response:

*The Office of Head Start anticipates an award by the end of this year. The Office of Head Start cannot project a definitive start date at this time.*

Question: We would like to tour the current facilities to determine if it will meet our program needs, how do we go about that?

Response:

*An opportunity to visit facilities will be provided during the negotiation period. Other independent visits to facilities are discouraged.*

Question: Who owns the Hickory facilities? Based on county records -- Neighborhood House owns the building. Would the grantee take over the facility?

Response:

*Per the Fact Sheet included in the Pre-application Packet, the Hickory site does not have Federal Interest. Applicants should propose facility use as best supported by their proposed program options.*

Question: Can we have a break down of numbers currently served per site; by half day/full day, 3 year olds/4 year olds based on the pre-application packet information?

*Response: Applicants should propose a program design that best supports their proposal and documented need in these communities.*

Question: We would like to know the number of licensed classrooms per site and is each classroom licensed for capacity?

*Response: Applicants should propose facility, classrooms, etc. as best supported by their proposed program options as well as their knowledge of state licensing requirements.*

Question: What specific Personnel Policy and Procedures would they like or could we put in the index listing them?

*Response: Applicants should make their own determination on how best to structure their proposal.*

Question: We would be a new grantee, do we need to establish an "interim Policy Council and have the interim PC approve the application" or since we are not a current Grantee or Delegate Agency, is it permissible to submit the application without parent approval?

*Response: Pursuant to the RFP, there is no requirement for an interim Policy Council.*